

SINDH EDUCATION FOUNDATION
HUMAN RESOURCE DEPARTMENT

Date = November 22, 2013

HR Note Ref:.....NIL.....

NOTE FOR THE MANAGING DIRECTOR, SEF, GoS, KHI

SUBJECT: APPROVAL TO RENEW THE GROUP HEALTH INSURANCE FOR SEF EMPLOYEES, THEIR SPOUSES & CHILDREN

Respected Madam,

SEF led by the unsurpassed leadership of your good-self is growing up day by day and SEF always play role for the betterment of lives of the employees working under your kind control.

2- Group health insurance policy for SEF is to be tendered, *keeping in view that the existing contract with the health insurance company is likely to end on 31st December 2013 & due to the benefits got in past directly towards the employees & their spouses & children.*

3- It may be noted that claim expense ratio is reaching at par to the sum insured for SEF employees, which also indicates that the medical benefits are being availed by the employees of SEF in abundance.

4- It is requested that the approval for the renewal of Group Health Insurance for SEF employees, their spouse & children, may please be accorded in the greatest interest of SEF employees from January 2014 & onwards.

5- Executive orders are solicited.

22/11/13
Director (Admin & HR)

Approved
Azite Chaudhry

DIR (HR)
K Admin